

NHCOC COMMITTEES 2021

EVENT COMMITTEES

Expo – March

- Meetings - monthly until Feb – then bi-monthly
- Find sponsors, vendors, volunteers
- Entertainment, food court
- Set-up and take-down

Annual Awards – November

- Publicity
- Create Nomination Form
- Meetings – 2-3
- Plaques/gifts
- Invitations

Golf Outing – August/September

- Solicit sponsors for holes & skill prize
- Publicity
- Solicit Door & Raffle prize
- Sign-up golfers
- Meetings – monthly beginning June

Holiday Party – December

- Arrange food & raffle donations
- Decorate

Special Events & Workshops

- Schedule
- Organize event
- Publicity

CONTINUING COMMITTEES

Membership Team –

- The faces of the Nordonia Hills Chamber of Commerce
- Greet at Chamber functions
- Visit new area businesses and distribute Chamber information
- Maintain contact with new & current members
- Ribbon Cuttings & Grand Openings
- Recruitment
- Retention
- Orientation
- Marketing

Nominating Committee

- Meet quarterly
- Accept & solicit nominations for Board of Director offices

Scholarship Committee

- Committee decides how many scholarships to give, how much & to whom
- Assist with Expo Scholarship Raffle

Finance Committee

- Insure sound fiscal operation
- Yearly budget
- Staff compensation & benefits

Before/After Hours Committee

- Schedule events
- Organize event
- Recruit sponsors, location

Program Committee

- Schedule monthly speakers, locations, menu
- Solicit sponsors
- Organize 50/50 raffle, infomercials

Name _____ Phone _____

Email _____

Committee choice:

1. _____ 2. _____ 3. _____