

NHCOC COMMITTEES

EVENT COMMITTEES

Expo – March

- Meetings - monthly until Feb –
- then bi-monthly
- Find sponsors, vendors, volunteers
- Entertainment, food court
- Set-up and take-down

Duathlon – May

- Solicit sponsors & volunteers
- Volunteer at function
- Meetings begin monthly in January

Annual Awards – May

- Publicity
- Create Nomination Form
- Meetings – 2-3
- Plaques/gifts
- Invitations

Golf Outing – September

- Solicit sponsors for holes & skill prize
- Publicity
- Solicit Door & Raffle prize
- Sign-up golfers
- Meetings – monthly beginning June

Family Festival – September

- Publicity
- Volunteer at event
- Meetings – 2-4
- Solicit/Coordinate donations

Holiday Party – December

- Arrange food & raffle donations
- Decorate

Special Events & Workshops

- Schedule
- Organize event
- Publicity

CONTINUING COMMITTEES

Membership Team –

- The faces of the Nordonia Hills Chamber of Commerce
- Greet at Chamber functions
- Visit new area businesses and distribute Chamber information
- Maintain contact with new & current members
- Ribbon Cuttings & Grand Openings
- Recruitment
- Retention
- Orientation
- Marketing

Nominating Committee

- Meet quarterly
- Accept & solicit nominations for Board of Director offices

Scholarship Committee

- Committee decides how many scholarships to give, how much & to whom
- Assist with Expo Scholarship Raffle

Finance Committee

- Insure sound fiscal operation
- Yearly budget
- Staff compensation & benefits

After 5 Business Showcase Committee

- Schedule After Hours events
- Organize event
- Recruit sponsors

Program Committee

- Schedule monthly speakers, locations, menu
- Solicit sponsors
- Organize 50/50 raffle, infomercials

Tuesday Dine Around Committee

- Schedule monthly locations, menu
- Act as liaison w/ restaurant